

**TUPELO CHRISTIAN PREPARATORY SCHOOL
FIELD TRIP RULES FOR OFFICIAL VOLUNTEER SPONSORS**

1. When possible, student transportation will be via bus.
2. If driving, **Official Sponsors** must be over 25 and be cleared through the business office.
3. When there is room on the bus for the **Official Sponsors**, they will ride on the bus; otherwise, they will follow in their cars.
4. It is not permissible for an **Official Volunteer Sponsor** to bring siblings along on the field trip. The sponsor must remember that his or her first responsibility is to the students that are being supervised.
5. Before leaving school, parents will be given a list of students for which they are responsible.
6. After arrival at destination, parents will be responsible for the safety and supervision of students in their assigned group during the entire trip (to include lunch and playground time, if applicable).
7. Students are to abide by all school rules as if they were on school property. Parents are to monitor student behavior, and ALL problems should be noted and reported to the teacher as soon as possible.

In the event parents must provide transportation, the following rules apply:

1. Each child must be securely seat-belted. Putting more than one child in a seat belt is prohibited.
2. Drivers should not stop for food or drinks unless the stop is part of the official field trip plan
3. Each driver is responsible for the students in his or her car for the duration of the field trip. The students should be kept together at all times.
4. It is not permissible for a driver to bring siblings along on the field trip; the driver must remember that his or her first responsibility is to the students that are being supervised.
5. The cost of the field trip includes paying \$.58 a mile (for trips outside the Tupelo area) for each **sponsor**, as well as the **sponsor's** admittance and any meals (if applicable).

